

STATE OF WASHINGTON
OFFICE OF THE SECRETARY OF STATE
WASHINGTON STATE LIBRARY

**RFP 23-04 – E-Rate Category 1 Internet and WAN Services
for the Washington State Library Technology Consortium (LIBTECH)**

AMENDMENT NO. 1

(January 10, 2023)

SUMMARY

This Amendment No. 1 to RFP 23-04:

- Revises the estimated schedule of procurement activities originally published, to provide vendors an additional week to prepare and submit proposals;
- Provides notice of an increase in the confirmed consortium membership and phase designation changes, so vendors can include appropriate and necessary cost information in their proposals; and
- Includes corresponding updated addenda to RFP 23-04 - Exhibit D – *LIBTECH Membership and Phases* and Exhibit E - *Category 1 Bid Format Spreadsheet*

1. REVISED SCHEDULE OF PROCUREMENT ACTIVITIES

The REVISED SCHEDULE OF PROCUREMENT ACTIVITIES set forth below replaces the ESTIMATED SCHEDULE OF PROCUREMENT ACTIVITIES in Section 2.2 of RFP 23-04. The dates that have changed are in *italics*:

REVISED SCHEDULE OF PROCUREMENT ACTIVITIES

Issue RFP	December 19, 2022
Question and Answer Period	December 19, 2022 to January 13, 2023
Last Date for Questions regarding RFP	January 13, 2023
Preproposal Conference	January 6, 2023
Publish Q&As from Preproposal Conference on WEBS and OSOS website	January 13, 2023
Publish complete list of Q&As on WEBS and OSOS website	January 17, 2023
Last Amendment to RFP	<i>January 24, 2023</i>
Last Date for Complaint	<i>January 26, 2023</i>

Proposals Due	<u>February 2, 2023</u>
Evaluate Proposals	<u>February 3 to February 12, 2023</u>
Announce Apparent Successful Contractor and Notify Unsuccessful Contractors	February 13, 2023
Hold Debriefing Conferences (if requested)	See Section 4.10
Protest	See Section 4.10
Negotiate Contract	<u>February 13 to February 28, 2023</u>
Begin Contract Work	<u>July 1, 2023</u>

2. LIBTECH CONSORTIUM MEMBERSHIP UPDATE

As noted in the RFP, “a few additional Phase 1B libraries may still be added in 2023 depending on availability of equipment from other grant sources”. Sufficient outside funding and equipment have been secured to add the following libraries to the confirmed membership roster for 2023:

- **East Adams Library System** – Ritzville Public Library, Lind Community Library & Washtucna Community Library
- **Asotin County Library System** – Downtown Branch, Heights Branch Library & Asotin High School Branch Library
- **Grandview Library Single Site System/Branch**
- **Cle Elum Carpenter Memorial Library Single Site System/Branch**

Vendors should include C1 internet costs for these library systems and branches in the updated Exhibit E - Category 1 Bid Format Spreadsheet.

Additionally, the **Lopez Island Library** has been moved to the 1B category and will now be added in a later year. Exhibit D – *LIBTECH Membership and Phases* has been revised to reflect these membership and phase updates.

3. UPDATED ADDENDA

The updated addenda, Exhibit D – *LIBTECH Membership and Phases* and Exhibit E - *Category 1 Bid Format Spreadsheet*, are attached and made a part of this Amendment No. 1 to RFP 23-04.